

**BEST ACHIEVING**  
COUNCIL OF THE YEAR



**Barry Keel**  
Chief Executive

Plymouth City Council  
Civic Centre  
Plymouth PL1 2AA

[www.plymouth.gov.uk/democracy](http://www.plymouth.gov.uk/democracy)

Date 9 December 2011

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## **APPOINTMENTS PANEL**

**Date:** Monday 19 December 2011

**Time:** 9.00 am

**Venue:** COUNCIL HOUSE, PLYMOUTH (next to the Civic Centre)

### **Members:**

Councillors Ball, Bowyer, Evans, Fry, Lowry, Mrs Pengelly and Peter Smith.

Members are invited to attend the above meeting to consider the items of business overleaf.

Members and officers are requested to sign the attendance list at the meeting.

Please note that unless the chair of the meeting agrees, mobile phones should be switched off and speech, video and photographic equipment should not be used in meetings.

**Barry Keel**  
Chief Executive

# **APPOINTMENTS PANEL**

## **AGENDA**

### **PART I – PUBLIC MEETING**

#### **1. APPOINTMENT OF CHAIR AND VICE CHAIR**

The panel will appoint a Chair and Vice-Chair for this meeting.

#### **2. APOLOGIES**

To receive apologies for non-attendance submitted by Panel Members.

#### **3. DECLARATIONS OF INTEREST**

Members will be asked to make any declarations of interest in respect of items on the agenda.

#### **4. MINUTES**

**(Pages 1 - 2)**

The Panel will be asked to confirm the minutes of the meeting on 23 November 2011.

#### **5. CHAIR'S URGENT BUSINESS**

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

#### **6. EXEMPT BUSINESS**

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph(s) 1 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

### **PART II (PRIVATE MEETING)**

## **AGENDA**

### **MEMBERS OF THE PUBLIC TO NOTE**

that under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

**7. SENIOR MANAGEMENT STRUCTURES: PROCESS TO FOLLOW  
AND DECISIONS (E1)**

The Chief Executive will submit a written report on the establishment of the new posts set out in the Head of Paid Service's report to the City Council on 5 December 2011 in relation to a proposed new structure of the Senior Management Team.